

**REGULAR AGENDA MEETING**  
**Mayor and Council**  
**Borough of Harrington Park, New Jersey**  
**August 14, 2017**

**(PAH) Call Meeting to Order**

**Time: 7:00pm**

**Mayor's Announcement:**

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been mailed to the BERGEN RECORD, SUBURBANITE and THE NORTHERN VALLEY PRESS. A copy has been filed with the Borough Clerk, and copies have been mailed to individuals requesting the same.

**(ALB) Roll Call:**

	PRESENT	ABSENT
NAPOLITANO(AN)	x	
EVANELLA (GE)	x	
WALKER (DW)	x	
FITZGERALD (LF)	x	
PEDERSEN (JP)	x	
CHUNG (JC)	x	

**Also present:**

**Ms. Ann H. Bistriz, Borough Clerk (ALB)**

**Mr. Kunjesh Trivedi, Borough CFO/ CTC (KJT)**

**Mr. John Dineen, Borough Attorney (JRD)**

**(PAH) Suspend the Regular Order of Business**

**Motion GE**

**Second JP**

**Vote AIF**

**(PAH) Marlene Casey and Michael Stusack-Capital Alternatives-Borough Grant Writer**

Ms. Casey was introduced by Mayor Hoelscher as he noted her attention to alerting the Municipality to possible grants for the municipality. She has a successful track record with the Borough.

Ms. Casey spoke about her past experience with the NJDOT and her long standing history with the Borough of Harrington Park, starting the relationship with Mayor Harrison.

Council was informed of the following information:

NJDOT has refinanced their Transportation Trust Fund with 30 million dollars over the next 8 years).

Additional discretionary funds are available for certain projects as well (28 million dollars.

Suggestion is to ask for your wish list since it appears the DOT is being rather generous at this time.

Deadline to submit is October 6, with rolling submission so the wait to find out if the grant is accepted is reasonably short.

Best roads have the highest traffic count, drainage issues or accident prone.

Ms. Casey added that she was part of the DOT for 18 years awarding projects so she is very familiar with the point system that is involved with each project.

JC asked if these are matching grants. Ms. Casey answered that none of the grants cover the engineering costs with the exception in some cases of the associated inspection fees.

PAH asked if these grants could be used in conjunction with the bid process that is associated with Riverside Cooperative. Ms. Casey stated yes, but it is usually most beneficial to go out to bid as soon as possible since the best prices are earliest in the year, with paving starting early in the spring.

If Council chooses to use Capital Alternatives-a 2 week lead time is necessary.

LF inquired if sidewalks are included and discussed issues on the Bogerts Mill Road project related to quality, placement and the fact that they are even with the road surface.

**(JRD Advised Council of a presentation from Borough Planner, Richard Preiss that would be necessary to have in closed session**

**(PAH) Motion for Closed Session GE Time: 7:32pm  
Second JP  
Vote AIF**

### **RESOLUTION**

**WHEREAS**, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and

**WHEREAS**, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.

- 1) Potential Litigation-Affordable Housing-Richard Preiss Borough Planner

**BE IT FURTHER RESOLVED** that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

**Return to Open Session Time: 8:43pm**

**Motion**

**Second**

**Vote**

**Assemblyman Robert Auth**

Expressed his support for Marlene Casey and her work with grant writing. He hopes the Borough will submit as much as they can to this round of funding. This area pays a significant amount of taxes to the State, so it would be great if the area could benefit on some of this grant money in return.

He also thanked the local governments for all the effort it takes to stay under the required 2% CAP, addressing all the low income housing issues and fair share housing.

Assemblyman Auth further discussed his relationship with Senator Cardinale and how he personally became involved in politics. He also expressed his support for the current Assembly bill in Trenton that is in response to the Fair Share Housing and Affordable Housing changes that are needed for the State. Currently the way the rules are set, there is difficulty adhering to the demands of low income housing from State agencies. Assemblyman Auth urged all to reach out to Trenton to express their positions on this issue.

Assemblyman Auth thanked Council for their time and that his office is continually available to help support the community.

**(PAH) Return to the Regular Order of Business**

**Motion GE**

**Second JP**

**Vote AIF**

**(PAH) Consent Agenda-Resolutions-**

**All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.**

None

**Individual Committee Reports**

**(PAH) Mayor Hoelscher**

Business District group met this past week. They are planning to hold an event on October 26<sup>th</sup> by the shops on LaRoche so people can come out and meet the local business owners. The DPW will need authorization to close the street for the event.

Motion by GE, second by AN, AIF

At the last meeting only 4 people attended, none of them were actual business owners in the downtown area. Hopefully those involved with this committee will be able to stir up some interest with these business owners.

**(AN) Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance**

Building Department-\$9268 in permits and CCOs  
Ambulance Corps-7 calls, 5 in town 2 mutual aid  
Fire Department-14 calls, 1 company meeting, 1 officers meeting 1 special detail in  
Norwood (fireworks)

**(GE) Police, Municipal Court, Personnel**

**(DW) DPW, Building & Grounds, Sanitation/Recycling**

**(LF) Board of Health, Environmental Commission**

**(JP) Finance, Admin. & Exec., Grants**

**LOSAP Ordinance Amendment**-Ambulance Corps has requested to eliminate the 10 point requirement to benefit from LOSAP since it hampers the ability of recruiting members. Also the CPI rate for Ambulance Corps has changed to 1.3%

**(KJT) Best Practices**

Best Practices needs to be filed-The Borough earned a score of 21 which is 84%-this score will have no impact on the amount of funds we receive for State Aid 2017.

One question we were unable to answer is that there is no written policy in place between the Tax Assessor and the CFO/CTC to notify about liabilities with tax appeals. KJT will implement this practice for next year.

**Corrective Action Plan-Audit**

Audit went well with just two items to review which include all encumbrances to be reviewed for validity at the end of the year and Grant receivable balances be reviewed for collectability or otherwise cleared of record. Additionally, inactive appropriated reserves be expended or canceled.

**(KJT) Fire Department**

Advised Council that the Fire Department has had a sharp increase in the amount of gas that was used for the Chiefs' vehicles. He has contacted the Chief to see if an error was made at some point. A written policy will be put in place to ensure the elimination of future problems.

**(JC) Recreation Commission, Liaison to Board of Education, Public Information**

Town Day is September 9, 2017 with the rain date of September 10, 2017

This year a Cookie Contest will be held-everyone is welcome to come out and bake!

**(ALB) Borough Clerk/Administrator**

**Next Meeting:**

**Resolution in Support of Fibrodysplasia Ossificans Progressiva Awareness Initiative**

**NJDOT Paving 2018 Recommendation**

**9/11 Survivor Tree Program**

### **Old Business**

#### **(GE) Parking Signage in the OLV vicinity**

Signs are ready to be placed along the roads in the vicinity of Our Lady of Victories. A traffic Ordinance will need to be approved, to coincide with the signage. The area right in front of the entrance will be marked for Limousine and Hearse parking.

National Night Out was a huge success. Thank you to Officer Getto and Officer Lehman along with the rest of the department and all the first responders who came out to support the event. The Department plans on doing it again next year.

### **New Business**

#### **(JP) RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN FOR THE FISCAL YEAR ENDING DECEMBER 31, 2016**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to cause an annual audit of its books, accounts and financial transactions to be made and completed within six months after the close of its fiscal year; and,

**WHEREAS**, in accordance with OMB Circular A-133, 98-07, and Local Finance Notice CFO 97-16, all local government units must prepare and submit a Corrective Action Plan as part of the annual audit process, and,

**WHEREAS**, the Corrective Action Plan shall cover all findings and recommendations, including state, federal, and general or financial statement findings in the audit report; and,

**WHEREAS**, the Chief Financial Officer shall prepare said Corrective Action Plan with the assistance from other officials affected by the audit recommendations; and,

**WHEREAS**, the Corrective Action Plan must be approved by the governing body of the local unit and is to be submitted to the Division of Local Government Services no later than sixty days from the receipt of the audit report; and,

**NOW THEREFORE BE IT RESOLVED**, by the Municipal Council of the Borough of Harrington Park that the Corrective Action Plan for calendar year December 31, 2016 is hereby approved. A copy will be sent to local Finance board.

**Motion JP**

**Second GE**

**Roll Call Vote AIF**

### **Meeting Open to Public**

**Motion GE**

**Second JP**

**Vote AIF**

**Meeting Closed to Public**

**Motion GE**

**Second JP**

**Vote AIF**

**Adjournment-Time: 9:15pm**

**Motion: AN**

**Second: JP**

**AIF**